

GREATER VICTORIA HARBOUR AUTHORITY
Application for Permit - Ogden Point Market
Summer 2014



Applicant's Name: _____

Stage Name/Alias: _____

Craft/Repertoire: _____

Desired Day(s): Monday Tuesday Wednesday Thursday
Friday Saturday Sunday

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Cell: _____

E-mail: _____

Emergency Contact Information:

Name: _____ Phone: _____

I have completed this application without falsehood and to the best of my ability. I have reviewed and understand the Causeway/Ogden Point Market Agreement Terms and Conditions, including the Code of Conduct and will comply with all rules and regulations as specified by the Greater Victoria Harbour Authority (GVHA).

Applicant's Signature: _____ **Date:** _____

All personal information, materials or otherwise received by GVHA will be kept for GVHA use only and is completely confidential.

OFFICE USE ONLY

Approved by: _____ GVHA Signature: _____

Date Approved: _____ Licence Receipt #: _____

GREATER VICTORIA HARBOUR AUTHORITY
Ogden Point Market Permit Terms and Conditions

1. If GVHA approves the permit application and subject to the performance and observance by the Permit Holder of the terms and conditions of this Permit, the Permit Holder is entitled to carry on the following:
 - a. sell and demonstrate original artworkat a permit location ("Permit Areas") assigned to the Permit Holder at Ogden Point.
2. Only one individual may be included under one permit application. An assistant can be in attendance.
3. A copy of the approved permit must be in the Permit Holder's possession at all times and produced immediately at the request of GVHA or its delegated authorities.
4. The Permit Holder shall pay to GVHA one week prior to the commencement of the Permit term **\$50.00Cdn** for one night of operation, **\$90.00Cdn** for two nights of operation or **\$100.00Cdn** for a full day and evening operation. The Market permits are valid from June 17th to September 29th 2014. Applications for a permit must be made no later than 7 days prior to the desired night of operation. If the Permit Holder cancels his or her attendance at the Night Market prior to 4:00pm on the Tuesday preceding the weekend of the Permit no refunds will be granted, however a credit will be given to the Applicant for future permit applications.
5. In the case of bad weather conditions, GVHA reserves the right to cancel the Market operations and will issue credit for a future Market permit. A voice message regarding any weather related cancellation notices will be available at (250) 516-1769 by 4:30 of the evening of the operation in question.
6. The Market Coordinator will take out a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use of the Permit Area by the Permit Holder in the amount of not less than two million dollars per single occurrence. The policy shall name GVHA as an insured party and the Market Coordinator shall provide GVHA with a certified copy of such policy.
7. The Permit Holder will indemnify and save harmless GVHA against all expenses, costs, losses, claims, actions, damages or liabilities, including the aggregate amount paid in reasonable settlement of any actions, suits, proceedings or claims, including the reasonable fees and expenses of legal counsel and other related expenses that may be made against GVHA by reason of, arising from or associated with noncompliance by the Permit Holder with the legal requirements applicable to the Permit Holder's business or use of the Permit Area or by reason of, arising from or associated from or associated with the use of the Permit Area by the Permit Holder, except those caused by the negligence of GVHA.
8. Permit Holders are entitled to set up in the Permit Area based on the available dates and agreed upon times p.m. The Permit Holder must begin dismantling or removing work and equipment no later than 11:30 p.m.
9. Those Permit Holders selling artwork or other goods are permitted a maximum Permit Area of ten (10) feet wide by ten (10) feet in length. The Permit Holder will contain all personal materials, equipment and work or goods within her/his assigned area at all times while set up.

10. The Permit Holder may provide in the Permit Area display structures, tables, tents, and seating, power extension cords, lighting or other electrical equipment or appliances. However, the maximum light permitted is one hundred (100) watts for the purpose of the activity approved under the Permit within the Permit Area. All tents and structures must meet 2006 BC Fire Code regulations.
11. Amplified, recorded or broadcasted music is not permitted and all signage must be approved by GVHA before being erected or placed in the Permit Area.

Market Permit Holder Code of Conduct

1. The Permit Holder may display and sell work or goods that are created by the Permit Holder and created in Canada. Such items may not directly compete or copy other local vendors' art work. Mass produced or manufactured items will not be allowed.
2. Any changes to the goods being sold must be approved by the Market Coordinator.
3. The Permit Holder must not create a disturbance which would interfere with the public or other Permit Holders while in the Permit Area, including excessive soliciting or loud noise making. Inappropriate behaviour towards the public or other Permit Holders is not permitted including verbal or physical harassment. The Permit Holder is prohibited from attending the Permit Area having consumed alcohol or illicit drugs or carrying on any action in violation of the Criminal Code or the City of Victoria bylaws. Any contraventions of these requirements may be subject to warning or immediate termination of the Permit and revocation of the right to reapply for further Ogden Point Market Permits. No refund of any permit fee will be offered if the Permit is terminated in these circumstances.
4. GVHA reserves to itself and its duly authorized employees, contractors and invitees full and complete access to the Permit Area to carry out any operations associated with GVHA's use of its lands.

Permit Holder's Initials: _____

Please e-mail to vicharbourfest@gmail.com

Or mail to Victoria Harbour Festival
557 Johnson St.
Victoria, B.C.
V8W 1M2